

ACS Oregon Council Meeting

September 25, 2020

Officers and Councilors Attending (indicated*):

Officers

- *Laszlo Kiraly, MD, FACS - *President*
- Keith Thomas, MD, FACS - *Past President*
- *Laurel Soot, MD, FACS - *Governor (1)*
- Brett Sheppard, MD, FACS - *Governor (2)*
- *Bert "Monte" Stewart, MD, FACS - *President-Elect*
- *Sandeep Kumar, MD, FACS - *Secretary- Treasurer*

Committee Chairs

- *Jason Jundt, MD, FACS, - *Program Chair*
- Jennifer Watters, MD, FACS - *Trauma Chair*
- Saunders Linn, MD - *Resident Representative*
- Kris Dozier, MD, FACS - *Young Surgeon*
- Richard Bryan Bell, MD, DDS, FACS - *Cancer Chair*
- John Handy, MD, FACS - *OMA Liaison*

Geographic Representation

- *Karen Kwong, MD, FACS - *Metro Councilor (1)*
- John Handy, MD, FACS - *Metro Councilor (2)*

- *Arvin Gee, MD, FACS - *Metro Councilor (3)*
- *Nichole Ingalls, MD, MPH, FACS - *McKenzie Councilor (1)*
- Travis Littman, MD, FACS - *McKenzie Councilor (2)*
- Frederick Foss, MD FACS - *North Coast Councilor*
- Megan Frost, MD - *Southern Councilor (1)*
- Vacant - *Southern Councilor (2)*
- Raphael El Youssef, MD FACS - *Umpqua Councilor*
- Vacant - *Willamette Councilor (1)*
- Vacant - *Willamette Councilor (2)*
- *Jason Jundt, MD, FACS - *Central Oregon Councilor*
- Vacant - *Columbia Gorge Councilor*
- Vacant - *East Oregon Councilor*

Others attending, guests:

- Harvey Gail, MBA, Oregon ACS Administrator
- See others in Whoova? Not sure
- Dr. Erin Gilbert
- Dr. Karen Kwong
- Dr. Martin Schreiber

1. Call to Order

Dr. Laszlo Kiraly called the meeting to order at 4:10 pm

2. Secretary Treasurer's Report

A. Financial Report

Dr. Kumar gave the bank balances for the Oregon ACS as of September 23, 2020. Dr. Kumar read the balances.

Wells Fargo Checking: \$16,569.00
Wells Fargo Savings: \$1,973.02
Total: \$18,542.02

Dr. Kumar noted the highlights on the profit and loss report. Income for dues (\$15,550), annual meeting registration (\$5,070) and sponsorship (\$8,500) were noted. He said some of the income for registration was earlier in the year before the Sunriver meeting was cancelled. These people will be given the option to get a refund, apply it to dues, or apply it as a pre-payment for the meeting in 2021. Dr. Kumar highlighted expenses for the Day at the Capitol, accounting fees for filing taxes and the administrative retainer.

Harvey Gail noted that so far, the annual meeting income exceeds expenses, but expenses for audio visual support will come in after the meeting is over. Gail predicted the chapter would make a profit on the meeting, which is good because normally the meeting breaks even when it has been a live conference event

Dr. Kumar reviewed the expenses as well, noting a pre-payment to Sunriver Resort for \$10,000. Dr. Kiraly noted at this point the meeting in 2021 will be held in person as normal, but the final decision on the meeting in 2021 has not been made yet.

He also noted that for the Day at the Capitol event, if it is held virtually, some of the cost could be attributed to the administrative retainer for that month which would help us with the ACS grant allocation.

3. Governor's Report

Dr. Laurel Soot noted this would be her last report as Governor. Dr Dan Herzig will be taking over after the ACS meeting in October. Dr Kiraly said the other Oregon ACS Governor is Dr. Brett Sheppard. He will continue for a couple more years. Dr. Soot said she is involved in the Quality Pillar with the College. She said they had a great response to the ACS quality meeting that was held virtually in the spring. She also said the Board of Governors meeting is being held next week virtually but it will be recorded and she can provide that link if anybody is interested.

4. Committee Reports

A. Programs, Virtual Meeting 2020

Dr. Jason Jundt presented the status of the virtual annual meeting which started today.

B. Trauma Committee

Dr. Kiraly said Jennifer Watters is the Trauma chair. He said the trauma ATLS courses are now virtual and they seem to be going fairly well. However, there may be a backlog developing for the certification which could present an opportunity for the chapter. Dr. Schreiber noted we may need to seek an extension on the class also.

C. Cancer Committee

Dr. Kiraly noted Dr. Bell has been in this role for a while, so it might be time to start looking for a new person to serve.

E. Young Surgeons

Dr. Kiraly said we have a few new people that might fit this role.

F. Committee in Applicants

Dr. Levine said all the applicants have been accepted, so he encouraged councilors to send them a note of congratulations.

G. Government Affairs

Dr. Kiraly said its most likely that we will not be able to hold a live event for the Day at the Capitol. Gail noted the legislative session and the other legislative meetings have not allowed visitors or lobbyists in the building and he predicted this would continue into next year's legislative session. It will be a shorter one of six weeks. Dr. Kiraly suggested when we apply for the ACs grant that we include a portion of the administrative retainer into the cost in order to increase the reimbursement amount we could receive. Gail agreed that at least one month's retainer would be appropriate to allocate toward the event. Gail also note the ACS government affairs grant does not have a due date and it looks like the request amount is now open ended. He will look into it.

H. Nominations Committee

Dr. Kiraly reviewed the council positions that are vacant or where there needs to be a new person involved.

The following council positions are either vacant or need replacements:

- Willamette Councilor (1) and (2)
- Southern Oregon Councilor (2). Since Dr. Stewart is now President-elect the seat is open.
- Young Surgeon
- Program Chair. Dr Jundt will be finishing up his position as program chair so that will be vacant after this annual meeting.
- Cancer Committee Chair

Dr. Kiraly said he is President for one more year, then Dr. Stewart takes over. We will need to find a president elect. Dr. Kumar is treasurer for two more years. Gail noted that Dr. Tsikitis turned over the role to Dr. Kumar last fall.

I. Portland Surgical Society

Dr. Kiraly noted that Portland Surgical Society has not been meeting since the Covid 19 virus restrictions started. Dr. Erin Gilbert said they planned to have at least one virtual meeting and a scientific meeting which would probably also be virtual some time next year. Dr. Kiraly pointed out that an adjustment to the dues may be needed. Gail said PSS dues are \$250 a year, but they could probably be set at \$50 and cover the anticipated costs for virtual meetings.

5. Old Business

Dr. Kiraly summarized the proposed bylaws changes. Gail shared a copy of the bylaws changes memo.

PASSED

Motion to accept the proposed bylaws changes. MM Dr. Schreiber. MS Dr. Gee. Motion carried.

6. Administrator's Report

Gail said a copy of the administrator's report was posted for the attendees. He said Oregon ACS has 200 members and 49 Portland Surgical Society members. He said a little over 50% have paid dues, but the dues year starts October 1 and all the dues are now paid online. Gail pointed out that people may now pay on an anniversary date basis instead of just one time a year. Gail described the process for renewing dues on the website.

Gail also reported that there are 121 attendees for the virtual meeting, six exhibiting companies and we had 25 attendees for the Day at the Capitol even in February.

7. Adjournment

With no further business, Dr. Kiraly called the meeting to adjournment at 5:05 pm.

Minutes taken by Harvey Gail, MBA, Oregon ACS Administrator

Oregon Chapter ACS Foundation

Dr. Karen Kwong noted the mission trip to Haiti for this year had to be cancelled due to Covid 19 restrictions. She noted the Lane Haitian Relief, the organization receiving funds from the foundation has been able to assist financially to keep program running in Haiti. She said funds are supporting salaries for the clinic workers in the hospital and for the schools. Dr. Kumar noted the bank balance for the Foundation is about \$1,800. This is after the donation of \$2,000 that was sent to LHR in the spring.

Dr. Kiraly asked if Gail could add a donation form to the website so people could make donations by credit card. He noted currently they can only be sent by check. Gail said he will add a page on the website for the donations and promote it at the virtual meeting. Kiraly pointed out that one of our only opportunities to seek donations is at this meeting so it would be good to take advantage of it.

ACTION ITEMS

- Add a donation option on the website for the ACS foundation
- Incorporate the bylaws changes into the bylaws.
- Create a map of the state that shows the boundaries of the council positions.